The Collective Studios Terms and Conditions

This agreement forms the basis of the working relationship between us, our valued pupils and parents. This agreement sets out a brochure of the School's terms and conditions. In order to provide a safe, happy and mutually respectful environment we request that you carefully read this document. Registration form will be given to you after your 3-week trial.
To make our School a safe, supportive, fun and developmental place it is essential that everyone follows these terms and conditions at all times, recognising the following rights:

- The rights of all pupils to learn and to respect the school's rules
- The rights of teachers to teach and to apply school rules
- The rights of all to be safe

Switching of classes/termination of membership is subject to a notice period of 4 weeks and should be given in writing. The school reserves the right to end a membership without notice if there is a breach of rules and regulations and/or any other unacceptable conduct.

Payment of Fees

Payment of fees secures your membership i.e. your place in your chosen classes. Fees are payable via monthly direct debit. We are only open during term time so the fees are divided by 39 weeks then the payment is spread over 12 months.
Should you wish to cancel 1 months notice period is required and payment for the notice period is required in full. Failure to make payment for classes may result in the student losing their place in the class.

Fees must be paid for classes even if you are not attending,
Parents/carers should notify teachers, between the hours of 8am and 8pm, of unexpected absences or as soon as they know that they will not be attending.

Class times and etiquette

Whilst we aim to keep classes on time inevitably some sessions will run over. On arrival at the school pupils should wait in the reception area until the class starts. Mobile phones should be kept on silent and not used unless there is an emergency situation.
Parents are respectfully asked not to access studios whilst classes are in progress or are about to begin, unless at the invitation of the teacher. Parents may talk with teachers if reception area between classes – time permitting - or by appointment if a private chat is required.
Students belongings can be brought into the studio but must be stored safely to avoid any accidents. The Collective Studios cannot be held responsible for any loss or damage to personal property whilst at the studio.

Food and drinks

Please be aware only drinks can be taken into the studio. Bottles should not be left on or around studio floors and should be taken away at the end of the class.
Chewing gum, eating sweets, etc. is not permitted in classes and/or whilst performing in any dance activity.

Teaching Standards and Teaching Staff

All the teaching staff are trained and/or qualified and are fully competent in providing suitable exercises/routines for the types of classes we offer.
Teachers have a recognised professional qualification with The ISTD and The Royal Academy of Dance, may enter pupils for examinations, and will ensure that the appropriate syllabus requirements are taught during preparation for those examinations.
Placement in particular classes, at exam-syllabus levels and in show work, appropriate to pupils' age, ability and attitude, **is entirely at our expert discretion, as School Principles.**

School Uniforms and attire

We want to encourage pupils to feel part of our school, and to present a professional image when in classes and during public appearances.
Students are therefore required to wear regulation uniform. Uniform must be purchased

from the studio.
For a detailed list of the current uniform please see Chris on Reception
Uniforms and shoes should be identifiable i.e. labelled/name tagged.
Longer hair should be neatly tied back from the face and neck and in a bun for all classes and tied back for street dance
All regulation uniform items are available to purchase or order from my dance wear shop. Uniform dress-standards must be adhered to at all times.